



**THE INSTITUTE OF CERTIFIED PUBLIC
SECRETARIES OF KENYA (ICPSK)
BENEVOLENT FUND**

CPS Governance Centre
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May 6, 2019

NOTICE IS HEREBY GIVEN THAT THE 17TH ANNUAL GENERAL MEETING OF THE ICPSK BENEVOLENT FUND WILL BE HELD ON FRIDAY, MAY 31, 2019, THE AT THE CPS GOVERNANCE CENTRE, UPPERHILL, NAIROBI, , STARTING AT 10.00 A.M.

AGENDA

1. The Honorary Secretary to read the notice convening the meeting.
2. To consider and adopt the minutes of the 16th Annual General Meeting held on May 11, 2018.
3. To receive, consider and adopt the Board of Trustees Report on the activities of the Fund for the year ended December 31, 2018.
4. To receive, consider and adopt the Audited Financial Statements of the Fund for the period ended December 31, 2018.
5. To consider and appoint the auditor of the Benevolent Fund for the financial year 2019. Mazars, Certified Public Accountants (K), have expressed their willingness to continue in office.
6. To consider any other business for which due notification will have been received by the Secretary forty eight (48) hours before the Annual General Meeting.

CS. Obare Nyaega
HON. SECRETARY