



NOMINEES FOR THE POSITION OF BENEVOLENT FUND TRUSTEE



CS Cynthia Mbula Kyaka

I am a seasoned Legal Services, Company Secretarial, Corporate Governance Professional and a data governance enthusiast with over fourteen years' experience. I am member in good standing, of the Institute of Certified Secretaries and the Law Society of Kenya.

Over the years I have been privileged to work in different capacities in various institutions. I have also served as a member of one of the committees within the institute, as a trustee of a school as well as an advisory member of a private institution. To this end, I bring a wealth of experience and knowledge in corporate governance, strategic planning, investment analysis and financial planning, all of which will help drive the Benevolent Fund towards sustainable growth as we create value for the members.

More particularly, I am a firm believer of service to my community and have a deep sense of commitment for service and stewardship. I humbly describe myself as strategic, decisive, innovative, agile, transparent and a collaborator. I believe, given the opportunity, I will play my part in helping the Benevolent Fund achieve its mission and purpose.



CS Imelda Chepkoech Bore

I am a member of the Institute of Certified Secretaries in good standing and wish to express my interest in serving as a Benevolent Fund Trustee.

I am an Advocate of the High Court of Kenya with over 20 years post admission experience currently working with the Kenya Power and Lighting Plc as the General Manager, Legal, Regulatory Affairs and Company Secretary. I am a law graduate from Moi University and the holder of a Masters Degree in Law (LLM) (Public Finance) from the University of Nairobi. Additionally, I hold a Diploma in Law from the Kenya School of Law and a Higher Diploma in Human Resource Management.

I am a trustee of the Kenya Power Pension Fund, Defined Benefits and Defined Contributions Schemes and serve in the Risk and Audit Committee, Strategy and Investment Committee and Governance, HR & Compensation Committee. I have also served as an elected Director of the Stima Deposit Taking (DT) Sacco with my tenure coming to a close in March 2024. In the Sacco, I served as a member of the Human Resource Committee, Procurement Oversight Committee and Business Strategy and Technical Committee.

I have been trained under the Trustee Development Program Kenya (TDPK) and as a Trustee, I have gained a lot of exposure into the unique world of running and managing successful Pension Schemes. Serving as a Trustee has enabled me to hone my leadership skills and strive to always act in the best interest of the pensioners as part of my fiduciary duties. In 2022, the Kenya Power Pension Fund was the 1st Runner Up in the Champions of Governance award, Retirement Benefits Sector Category. My Boardroom experience has given me a solid foundation to make informed decisions, offer valuable insights, and contribute meaningfully to the success of the Boards.

I have attended key governance courses including 'Leading Sustainability, High Impact Leadership', 'Mwongozo Induction Programme for Boards of State Corporations', 'Corporate Governance Training Course for Directors' and 'Global Women on Boards'.

I am an active member of the Law Society of Kenya, a member of the Women on Boards Network, the Board Room Africa and an associate member of the Chartered Institute of Arbitrators. I am a Governance Auditor and Trainer of Trainers having been trained by the Institute.

I am confident that my expertise, experience and passion align seamlessly with the Benevolent Fund's mandate and am enthusiastic about the opportunity to contribute to the Fund's success as a Trustee





CS Lilian Avisi Kagasi

I am a dedicated and accomplished Certified Public Secretary, Advocate of the High Court of Kenya, Accredited Governance Auditor and Certified Professional Mediator. I also hold a Master of Business Administration (Strategic Management Option) and Certification in Strategic Management and Leadership.

I have over a decade worth of work experience, working with various organization in the public and private sector. This include Law Society of Kenya – SACCO as General Manager, Rafiki Micro- Finance as Senior Relationship Officer and currently Kenya Development Corporation (Formerly Industrial and Commercial Development Corporation) as Senior Legal Officer.

During the course of my work I have been tasked with various duties and responsibilities which I have performed diligently. While performing these duties and responsibilities, I have been able to achieve various milestones including championing governance issues within KDC leading to KDC emerging 2nd runner up in Financial sector category in the Champions of Governance Award- 2022 and Overall winner in Institutional Sector Award-2023. As the General Manager- Law Society of Kenya-SACCO, I was able to interact with various members including members of Institute of Certified Secretaries and understand first hand financial challenges facing the members. Consequently, I was able to spearhead development of various loan products tailor made to suit members financial needs. Further, I fostered the enhancement of the SACCO Benevolent Fund leading to timely remittance of members last expenses and member's beneficiaries being compensated twice of members deposit upon the member's demise. These measures in turn lead to increase in membership and growth of the Sacco.

The above work experiences have enabled me acquire skills in various legal practice areas such as legal and governance audit, Board secretarial services, corporate

governance and regulatory compliance. I have further developed skills in prudent financial management, strategic planning, stakeholder management, budgeting, problem solving and negotiations.

The Institute of Certified Secretaries has really contributed towards growth of my professional career as a practicing company secretary. I therefore wish to give back to the Institute. My work background, combined with dedication to excellence position me well to serve as a member of the institute Benevolent Fund Board of Trustee. I am keen on working with the Institute to build strategic partnerships that will be beneficial to members of the Benevolent Fund, promote members engagement on matters relating to the Benevolent fund and enhance transparency and accountability in utilization of Benevolent funds.

In light of the foregoing, I humbly submit my application for consideration for position of the Institute Benevolent Fund Board of Trustees.





CS Peter Nduati Mwaura

Mantra: Service to Transform Society

I am a member of the institute of certified secretaries of good standing and I am eligible to be considered as a TRUSTEE of the ICS Benevolent Fund. I have over 15 years' experience in the executive suite serving as a director and leading organizational development in my last three organizations. I am CPA finalist and also a certified secretary and I have led the establishment of internal controls, development of the organizational policies and establishment of systems and structures at PHDA where I serve as a Chief Executive Officer since the organization establishment. As the first CEO, I led development of the first organizational strategic plan, the institutionalization of Governance, financial, and operational systems and structures that have been audited by PwC and Ernst & Young audit firms through rigorous audits to comply with IPSAS. PHDA is able to attract international funding through a stringent compliance to international standards, strong internal controls, risk management and fiduciary integrity systems.

I serve also in the Boards of management of two secondary schools where I have been supporting the development of strategic plans, institutionalization of internal controls, development of policies and redesigning of systems and structures. At Rotary Club, Kitengela, I was involved in the development of club constitution, bye-laws and policies to support the club management. The club has been able to attract international grants.

I am a Chair of a strong men welfare association (Nexus welfare association) that takes care of members benevolence and other welfare issues and I was instrumental in its formation as the first Chair and growth. This growth has made the welfare association establish an investment fund with ICEALION to ensure welfare fund growth sustainability

In my local church, I serve in the Parish Church Council, the apex governing body of the church and I have supported the church to develop the first ever strategic plan, good internal control systems that have enabled the church to undergo external audits with minimal issues highlighted in the management letter. My experience both in the private sector working with multinationals, Non-Profit international organizations and volunteer service with Rotary and faith based organizations gives me the much needed skills set to support the institute as a Trustee of the Benevolent fund to help in the leadership and growth of the fund.

My position as a trustee will give me the opportunity to work with other trustees in establishing growth metrics of the fund, deliver a members' service charter and use my skills and experience to grow the fund to sustainable levels for the benefit of the members.

