

## CHAMPIONS OF GOVERNANCE (COG) AWARD, YEAR 2022



### REGISTRATION FORM

Kindly provide the information required below to enroll for the Champions of Governance (COG) Award 2022. The information gathered in this process shall be treated with strict confidentiality and shall be used for purposes of the COG Award only.

#### Section 1: Champions of Governance Award

1. Name of the organization .....
2. Nature of Business .....
3. Business Certificate \Registration Number (Where applicable).....
4. Number of years in operation .....
5. Postal Address .....City\Town.....
6. Street .....Building.....
7. Phone .....Fax.....Email.....
8. Contact Person .....Position.....
9. Total Number of Employees .....

10. Annual turnover in Kenya shillings.

- Below Ksh. 5Million       Ksh. 5-30Million       Ksh. 31-50Million       Ksh. 51-100Million  
 Ksh. 101-200Million       Ksh. 201- 500Million       Ksh. 501Million and above

**Section 2: Chairman of the Year Award**

1. Name of the Chairman -----

2. Number of years in the Organization-----

**Section 3: COG CEO of the Year Award**

1. Name of the CEO -----

2. Number of years in the Organization-----

**Section 4: Company Secretary of the Year Award**

1. Name of the Company/Corporation Secretary-----

2. ICS Membership Number-----

3. Number of years in the Organization-----

Authorized signature -----Name -----

Dated ----- Rubberstamp

The Completed Registration Form should be submitted to the Institute of Certified Secretaries together with a non- refundable requisite payment of Kenya Shillings ninety six thousand (Ksh. 96,000) to cover the participation fee and dinner fees for three participants for the Gala Night during which occasion the results will be announced. Charges for other participants attending the Gala Night will be Kenya shillings Seven Thousand (Kshs. 7,000) per person and Kenya Shillings Forty Nine Thousand (Kshs. 49,000) for a discounted corporate table of 8 persons.

### **Payment Details**

Payments can be made by cheque at the Institute Offices, CPS Governance Centre, Kilimanjaro Road, Upper Hill, Nairobi or by Bank deposit as detailed below:

**A/c Name** : Institute of Certified Public Secretaries of Kenya  
**A/c No** : 1103151045  
**A/c Type** : Kenya Shillings (Kshs.)  
**Bank** : Kenya Commercial Bank, Capital Hill Branch  
**Branch Address** : 69695 -00400 NAIROBI

All payments will be acknowledged with an official receipt. Bank deposit slips should be sent to the Institute through hand delivery, post or email for receipting.